

Western Cape School Management Team workshop

ICT Policy

On the weekend of April 17 and 18th the Change Leadership programme for the Western Cape did the course on ICT Policy and Website uploading and support. The workshops were held at The Metro East District offices in Kuils River, Cape Town.



Day 1 – CHANGE LEADERSHIP –SMT 17/18 April 2015

The representatives are reporting for their schools: At the start of the workshop Rodney Nissen, the facilitator asked principals and deputy principals to reflect on how they have been using their devices since the last workshop

E.g. How is the school coping with technology?

Christmas Tinto

- Started using equipment
- One teacher in Grade 1 is no longer in Grade 1, transferred to Grade 4.
- A substitute is using a tablet and is now being taught how to use it.
- The challenge is uploading even after coming to the district.
- Support will be done to the new teacher and the school.

Solomon Qatyana

- Started using the equipment.
- Ms Banjwa is no longer part of the Project. She is transferred.
- Challenges: People don't know their Gmail accounts, uploading, some forgot their tablets etc.
- Class visits will be organised during second term.

Nomsa Maphongwana

- Started using the equipment.
- There is an electricity challenge in Grade R and some Grade 1 classes.
- Two teachers in Grade 1 are new.

Temperance Town

- Have started and children are enjoying.
- One teacher is not part of the project because of religion.

Somerset Primary

- Started but educators like to use work in groups still.
- Uploading is also a challenge for few but everything is running smooth.
- Challenge: Uploading and Electricity where by teachers need to be helped by SMT.

Rodney's Response:

- He will be visiting schools once per term and also as needs arises.
- All outstanding badges should be submitted on the 30th April.
- Make an appointment for teachers who are still struggling.
- Subject advisors will visit the schools to see if project is taking place and give support where possible.
- Learning must be planned and there must be a link between the lessons and the curriculum as well as playing.

It is expected that SMT members continue supporting the educators wrt to the ICT integration.

Rodney emphasised that educators should use all the teaching strategies and there should be a balance between Content, Pedagogy and ICT usage.

SMT started to write a draft policy that will be completed at school after requesting inputs from all role-players

HOMEWORK: Draft ICT policy must be uploaded at the end of June 2015, as draft one.

End of first day.

Day 2 – April 17th 2015 Online Presence and Upload support

Revisiting the past badge assignments: Laptops were given for the participants to browse through the www.learninggains.school.gov.za website. Rodney informed the SMT members that all SMT submissions must be uploaded by 30 April 2015; only one person per school will do the uploading on the LGP website.

As a backup educators can access the LGP website through:
www.metroeast.co.za.

Attendees had to sign in and go through the process. They had to follow the process on the hand-out note wrt uploading of documents, picture and videos. We could not finish due to Loadshedding, but all participants understood the process of uploading and their role of supporting the educators.

Resetting of Video from Private to Unlisted:

All participants had to go to the video, set unlisted so as to allow people to view the video.

TABLETS SHOULD ALWAYS BE GOOGLE LOGGED ON

Teachers must visit website at least once a week When uploading go to internet, then type www.learninggains.org.za. Rodney will visit all schools this term to make sure that the system works for everybody.

The team went through uploading the videos in you tube. Go to you tube and click upload and write the name as LGP Project, SMT and School name.

All outstanding badge evidences must be submitted before the next educator workshop on 8/9 may 2015.

SMST MEMBERS WAS REMINDED OF THE OUTSTANDING BADGE ASSIGNMENTS:

- Module 1 Vision Badge - page 7
- Module 2 Capacity building - page 21
- Module 3 & 4 Resistance - page 27
- Module 5 Communication - page 34

Rodney emphasised the importance of managing the LGP processes at the school and the role SMT should play to support the educators and to ensure the success of the project. Our sessions were severely hampered by the load shedding, but we accomplished our workshop objectives.

See some unedited videos:

<https://youtu.be/fvAMdXBDdwA>; <https://youtu.be/KHArgQa88oA>;
<https://youtu.be/wVQerzRNPhE>; https://youtu.be/FOa4fgc_J_U;
<https://youtu.be/mqtfSxlx-3Y>

Kind regards

Rodney